

## Customer Terms and Conditions

### General Terms and Conditions of Service

#### General Terms

- Upon receipt of invoice, full payment is required, prior to commencement of services.
- Prices are valid for 14 days from the date of enquiry.
- Once I have sent you a first draft, refunds will not be granted under any circumstances.

#### Information

- You are required to provide me with accurate, and true information. Your CV is created based on the information provided by you at the consultation, on the Pre-Consultation Questionnaire Form and/or your original CV.
- Creation of your CV, or any other job search support provided, does not offer guarantee of an interview or subsequent employment

#### Undertaking work

- I reserve the right to decline any client and/or any assignment at my sole discretion.
- I reserve the right to refuse to undertake work which I deem to be offensive or to have illegal undertones, or to withdraw from any assignment.